

Birla Public School, Doha-Qatar Abu Hamour,

Circular

Back to School

Dear Parents,

Greetings from Birla Public School!

We are all set to begin blended learning from **21 September 2021** adhering to all precautionary measures from MOEHE and MOPH. Our team is eagerly awaiting the return of the students to the campus. At the outset I take this opportunity to thank you for your great cooperation and tremendous support during the unprecedented condition of COVID19. The PT1 examination was rescheduled from June to September on parent requests. This has resulted in an altered schedule for September and October which is detailed below.

You are requested to strictly follow the directives of the Ministry of Education and Higher Education given below:

Schedule for 21 to 23 September 2021

Important Note

During these three days there will be orientation for acclimatization followed by regular class. Students will be trained to follow the safety protocols. Each student will come to school only once in the first three days as per the following table (Students to carry a rough notebook, books as per time table water bottle and snacks.)

Grade	Timings	Attendance / Tuesday 21 September 2021	Attendance / Wednesday 22 September 2021	Attendance / Thursday 23 September 2021
Grade IV to VIII	7:00 am to 01:30 pm	Group A	Group B	Group C

Blended Learning from 26 September 2021

Grade IV to VIII - 7:00 am to 1:30 pm

Days	Group A	Group B	Group C
Sunday	On Campus	Online	Online
Monday	Online	On Campus	Online
Tuesday	Online	Online	On Campus
Wednesday	On Campus	Online	Online
Thursday	Online	On Campus	Online
Friday	Holiday		

Important Note: The group allotment of students will be informed by the class teacher.

Important Instructions:-

Information of COVID19 Positive Status:

- It is mandatory for parents to inform the school immediately when child or any of the family or member of the household is tested COVID19 positive, has any symptoms or is exposed to COVID19 positive person.
- Non-compliance of any of the above will lead to the consequences as per the discipline policy of the school.

Attendance:

- Attendance is compulsory for all the students on the designated day, online or on campus. Students cannot change their attendance mode and will be marked absent accordingly.
- If a student is not present in school on the scheduled day he/she will be marked absent (except special case).

Absence from School – The students will get exemptions from attending school in the following condition if they provide Ministry approved medical certificate:

- If the child is suffering from COVID19
- If any member in family is COVID19 positive
- If the child or any of the family members is exposed to COVID19 positive person
- If the child is suffering from Chronic diseases or any other health issue
- Parents to immediately inform the class teacher through email and to school with a copy marked to mail ID – 'COVIDinfo@bpsdoha.com'.
- Parents are expected to mention the date and duration of any of the above mentioned COVID19 case. For other than COVID19 case, kindly be specific to convey the health issues.

Transport:

- Considering Ministry's instruction of not mixing different groups of students and to avoid any unintended spread of COVID19 the transport facility of the school is suspended till further notice. No transport fee will be charged.

Entry and Exit from the School Campus:

For the safety of the students kindly drop your child at designated school gate only:

- Gate No. 4 - Grade IV,V, VI
- Gate No. 5 – Grade VII, X, XI, XII
- Gate No. 6 - Grade VIII, IX
- Temperature of each student will be checked. Any student having body temperature more than 37⁰C will not be allowed to enter the classroom and will be taken to the isolation room immediately. The parents will be informed by the first aid department to pick their child from school within 1 hour or less. If the case is severe, an ambulance will be called and the child will be shifted to hospital. The same will be communicated to the parent.
- Wearing mask is mandatory for all (Plain cloth mask must be preferably washable). Washable masks must be washed in 60 degrees Celsius hot water daily with soap or detergent and must be used for a maximum of 15-20 uses. Disposable masks must be disposed daily in the designated bins.

- Students to enter in the campus maintaining the social distance (School staff will be deputed to guide the students at different places in the school premises from 6:35 am)
- Parents should come to the gate and drop the students
- The entry of parents/visitors to the school campus, except to collect their child from the isolation room is strictly prohibited as per the Ministry guidelines.

Pick-Up Point:

- Kindergarten parents are advised to pick up the child as per the given timings positively. In case of delay, they must come **to school Gate No. 4 latest before 12:15 pm and inform the security.** The child will be escorted to the gate. Kindergarten students are welcome to stay in the campus till the final dispersal time of 1:30 pm. This is for the convenience of families who may have more than one child studying in the school.
- In case of emergency parents will be informed the pick point
- Parents are requested to cooperate by picking up the child sharp at the dispersal time for safety of the students
- Gate No. 4 - Grade VI – All divisions , Grade VII K – Q, Grade IV - All Divisions and Grade V – All Divisions
- Gate No. 5 - Grade X - All Divisions, Grade XI - A to E, Grade XII - L to O, Grade VII A – J, Grade VIII K To R
- Gate No. 6 - Grade - XII A to J, Grade VIII A To J
- The parent should also be wearing mask while dropping or picking up the child.
- Elder siblings will be picked up from the gates allotted for the younger siblings.

Precautionary Measures:

- Parents should check the health condition of the students, like temperature, sneezing, coughing etc. before sending the students to school. In case any symptom is seen, please do not send the child to school. In case of any suspected or actual case of COVID19 in the family, parents should immediately inform it to the class teacher and to school through special mail ID – [‘COVIDinfo@bpsdoha.com’](mailto:COVIDinfo@bpsdoha.com)
- Hand sanitizers will be available at the corridors and near the toilets. Students to use the sanitizer whenever necessary (i.e. after touching washroom taps, door handles, flush knob etc.)
- Swimming Pool is closed till further notice
- All the communication will be through emails
- Checking of students’ notebook work will be done virtually
- Common drinking water facility (water coolers) will not be available. Students are advised to carry sufficient water for themselves
- Sharing of any eatables or any kind material (such as pen, pencil etc) between students or staff members are strictly prohibited.
- Students should avoid crowding inside and outside the prayer room
- Number of students entering to the washroom area will be restricted to avoid crowding
- Students should not throw their mask carelessly in the classroom, corridor, playground, on the stair case or in the washroom area. Masks should be disposed in the dustbin which will be duly covered and kept only for this purpose near the classroom, along the corridors.
- Consumption of food/snacks will be allowed only inside the classrooms and the waste should be disposed in the dustbin kept inside the classroom

- Students should maintain discipline and social distancing while climbing up and down the steps at any case to avoid crowding on the stairs. Students will not be allowed to use the lift. (if there is health issue please email Vice Principal for arrangements for the same).

Emergency Arrangements:

- In addition to infirmary, isolation rooms are set up. Students showing any symptoms like cough, cold, fever, etc. will be shifted to isolation room immediately
- Parents will be informed and will be expected to pick up the child from the school within one hour of the information received by the parent and to keep in touch with the class teacher to update the status of child's health. Ministry guidelines and any specific directives will also be communicated on a case by case basis.

All the above mentioned plans and procedures are as per the latest directives of MOEHE and MOPH.


A P Sharma
Principal