

## **Birla Public School, Doha – Qatar**

### **Circular**

**Subject:- Book Distribution.**

Dear Parents,

We greatly appreciate your understanding and adaptability during this extraordinarily demanding and stressful time. This is an unprecedented moment, and it calls on all of us to support each other with great care and compassion. We hope that this message finds you safer and healthy with your families.

Though we were all set to distribute the book sets further preventive measures to stop the spread of COVID 19 meant that we could not proceed as planned. The school has entered into its second week of academics and we understand parents' difficulties in assisting their children without study resources / book sets.

In these circumstances, the school has authorized an Online Delivery Service Vendor name WISHBOX who has all the necessary permission for the delivery service, to distribute the book set at your home. This is purely optional and completely at your discretion to opt into this service.

We shall set up an Online Store on the WISHBOX Portal and will offer book distribution to our enrolled students through this online store. Interested Parents can download the app and register themselves as a WISHBOX user by clicking the below link and can order online for their children's books. Please note, the school will not charge any fee from the parents for this additional service. The service provider WISHBOX has a delivery charge of **QR. 10/-** per to the vendor, irrespective of your delivery location. Siblings will pay only one delivery charge as all can be added in one cart for one Order.

Please download the WISHBOX app using the below link and proceed as the flowchart:

- WEB - <https://wishboxonline.com>
- IOS (Appstore)- <http://wishboxonline.com/store-apps>
- Android (Google Play store) - <http://wishboxonline.com/play-store>

- ✔ Download the App and register yourself
- ✔ Click into Supermarkets
- ✔ Click into Birla Public School
- ✔ Click on the Grade of your child for the book required, including languages and ADD to cart (If more than one child then keep on adding those grades into the cart)
- ✔ Go to your Cart and mention your child's name & admission number in the comment box given below, for our reference.

- ✔ Click Check out and a pop up will display, please schedule the time of delivery based on your convenience / availability.
- ✔ Add your exact address via Map and give address details with Area, street / zone no etc. (even here too parent can mention your child's admission number for reference)
- ✔ Payment mode – 1) Cash on Delivery or Wallet (WISHPAY)
- ✔ Place your order

Parents who could not pay the book fees earlier can also order for the books through WISHBOX as follows:

- ❖ CASH ON DELIVERY (COD) – after checkout you will find COD in payment options
- ❖ WALLET (Wishpay) - WEB - Top right go into profile and there will be a drop down and you will find Wallet (Wishpay), just top up accordingly.
- ❖ WALLET - APP - Bottom right get into profile and find Wishpay (Wallet) and top up accordingly.

You can also contact WISHBOX Customer Care & BEST PUPIL SUPPLIES for any further assistance:

Contact Numbers: 50888642 / 8006242 (toll free) ,50290651

Email ID: [info@wishboxonline.com](mailto:info@wishboxonline.com)

[store@bpsdoha.com](mailto:store@bpsdoha.com)

SIBLINGS / NON SIBLINGS	<a href="#">WISHBOX</a>
KG 1 – GRADE 11	ORDER ONLINE

Note: Last page of this circular has the flow chart to order online for single children Parents and Siblings.

### **Points for the smooth distribution of book bundles.**

Please note the following points for the smooth distribution of book bundles.

1. Please do not forget to mention your child's admission number and name in the remarks column.
2. Verification of your order will take at least 2 days and after that delivery of book sets will take another 2 days.

Please bear with us as we have to look into various factors like verify the paid and not paid status , language options, parents who order repeatedly , siblings books to be delivered together, location wise sorting of packets etc.

When all these things have to be taken care of it becomes time- consuming.

3. Delivery through WISHBOX will continue till we take up all orders from parents for book bundles.

Time slots given in the WISHBOX app is their ready program. Please wait for the confirmation and call from the representative .

All your queries are most welcome and will be clarified at the earliest.

4. A team of 45 members both from Best Pupils Supplies and WISHBOX is working for the successful completion of this process to support our students smooth conduct of classes in this difficult situation.
5. In all the correspondence through email kindly mention Admn. Number, Name of the student, Class & Division, Registered Phone Number, WISHBOX confirmation Number.
6. There are some consignments of text books that have not reached Qatar due to the ongoing crisis. School will arrange for the distribution of these books once we receive them. (These items are mentioned as “Not Issued” in the packing list which is enclosed with each bundle).
7. Kindly bear in mind that once an order is placed please wait for the order confirmation. Do not place one more order for the same student. This creates a lot of confusion and unnecessary delay in the process of orders. Also, please do not register in WISHBOX using multiple Phone numbers for the same student. It creates lot of confusion and the order might get canceled due to this.
8. A limited number of book sets only can be handled daily, so there will be delay in distribution .
9. Only book bundles are handled at present all other requests will be considered in future with proper arrangements and consent.

The school is trying its best to cater to the needs of all our stakeholders and we ask for your support and cooperation as always.

With Regards,

Sd/-

**A P Sharma**  
**Principal**

